**Logos Access Request Form**

|  |
| --- |
| **Request details** |
| **Employee Name** |   |
| **Telephone Extension** |   |
| **College/ Department** |   |
| **Access Rights** |  |
| **Logos Module(s)** |  |
| **Description** |   |
| **Director/Dean Approval** |
| **Name** |   |
| **Signature** |   |
| **Date** |   |
| **CNC use only** |
| **CNC Director Approval** |   |
| **Serial No.** |   |
| **Closed by** |   |
| **Signature** |   |
| **Date**  |   |
| **Remarks** |   |